

STATE OF INDIANA )  
 ) SS:  
COUNTY OF ADAMS )

IN THE ADAMS SUPERIOR COURT  
SMALL CLAIMS DIVISION

CASE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff(s) / Petitioner(s)

vs.

\_\_\_\_\_  
Defendant(s) / Respondent(s)

### **RETURN OF SERVICE OF SUMMONS**

#### **ADMISSION OF SERVICE**

I received a copy of the Summons and Complaint / Equivalent Pleading on this date \_\_\_\_\_ and at this location

\_\_\_\_\_  
(address)

\_\_\_\_\_  
Signature of Party  
(Relationship – If not the named person)

#### **SHERIFF'S RETURN OF SERVICE OF SUMMONS**

I hereby certify that I have served this Summons on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_:

- By delivering a copy of the Summons and a copy of the Complaint / Equivalent Pleading to the Defendant / Respondent identified on the first page of the Summons.
- By leaving a copy of the Summons and a copy of the Complaint / Equivalent Pleading at

\_\_\_\_\_  
(address)

which is the dwelling place or usual place of abode of and by mailing a copy of the Summons to the Defendant / Respondent at the above address.

- Other Service or Remarks: \_\_\_\_\_

\_\_\_\_\_  
Sheriff's Costs

\_\_\_\_\_  
Sheriff

\_\_\_\_\_  
By Deputy

#### **RETURN ON SERVICE OF SUMMONS BY MAIL**

- I hereby certify that the attached receipt was received by me showing that the Summons and a copy of the Complaint / Equivalent Pleading mailed to the Defendant / Respondent identified on the first page of this Summons was accepted by the Defendant / Respondent;
- I hereby certify that the attached receipt was received by me showing that the Summons and a copy of the Complaint / Equivalent Pleading was not accepted;
- I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Complaint / Equivalent Pleading mailed to the Defendant / Respondent identified on the first page of this Summons was accepted by \_\_\_\_\_ on behalf of the Defendant / Respondent;

on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature