

The Adams County Board of Commissioners met February 9, 2021 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Rex Moore, Stan Stoppenhagen and Steve Kuhn; County Attorney, Mark Burry; and Auditor, Tony Mellencamp.

IN RE: MINUTES

Upon a motion by Stan Stoppenhagen and seconded by Steve Kuhn, for approval by the County Board of Commissioners' Minutes for February 2, 2021. Motion carried.

IN RE: EMPLOYEE HEARING REQUEST

Attorney Scott Ainsworth notified the Commissioners that a Sheriff's Department employee under disciplinary action requested a hearing and sought discovery. Ainsworth recommended the denial of the request for discovery as he doesn't feel it is warranted in this case. He said an executive session will be set for Tuesday, Feb. 23 at 1 p.m.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to accept Scott Ainsworth's recommendation. Motion Carried.

IN RE: AUDITOR REPORT

**Health Insurance**

Upon a motion by Steve Kuhn, seconded by Stan Stoppenhagen, for approval of the monthly Allied Health Insurance funding request for \$75,473.40 dated February 8, 2021. Motion carried.

**Monthly Clerk Report**

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn, to accept submission of the monthly Clerk of the Circuit Court report with a balance of \$276,612.78. Motion Carried.

**Animal shelter report**

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen, to approve the report with a claim of \$20 for the month of January. Motion carried.

IN RE: SWCD REMOTE HOURS

The SWCD reported the January remote hours to the Commissioners. The total hours for the month was 104 for two employees. Upon a motion made by Steve Kuhn and second by Stan Stoppenhagen. Motion Carried

IN RE: ADVANCE TIME MANAGEMENT

Andy Low of Low Associates presented the direction of how to proceed following the approval of the \$27,500 already approved for the system. A discussion was made as to how it could be implemented –how many time clocks, no time clocks etc. Tier 1 would be the departments straightforward as far as having similar systems, for example most departments in the service complex. Then the others who would be more outside the norm would begin figuring out implementation. The discussion was to give a ballpark number of time clocks that would be necessary but that could change. It was mentioned by Deputy Auditor Brianna Brodbeck that the \$27,500 for this time management system was approved for implementation and there is a chance it would have to be returned if it isn't. Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to give an estimate for 5 time clocks so the process can proceed. A rough estimate would be \$1,600 each plus an additional \$30 maintenance fee for each clock per month. Motion Carried.

IN RE: EMA FEDERAL GRANT

John August, EMA Director presented the possibility of a federal grant for public assistance through Cares Act to purchase additional items needed for the COVID battle. Upon a motion by Stan Stoppenhagen and second by Steve Kuhn. Motion Carried.

Upon a motion by Stan Stoppenhagen, second by Steve Kuhn, the EMPG grant which provides for 50% of payroll was approved. Motion Carried.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn the HMEP grant which is used to provide hazardous material training exercises was introduced. Motion Carried.

IN RE: COUNTY ENGINEER REPORT

County Engineer, Tim Barkey, was not present as he is attending a virtual conference.

IN RE: HIGHWAY

**Department**

Superintendent Brad Yoder mentioned that oil bids would be opened on March 2. He also mentioned some trucks were still laying salt at intersections.

He discussed the fuel tank situation as parts are in disrepair and tanks were nearly out of warranty. They could do all the work on the top parts of the tanks for around \$100,000. To replace tanks completely and to place tanks above ground the total cost would be around \$300,000. Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to begin the process of obtaining quotes for each way. Motion Carried.

IN RE: BUILDING MAINTENANCE

Supervisor Rick Burkhalter noted there are some projects coming up at the Superior Court building that he would be doing soon. One is to change a cracked sink in Probation Department. In Superior Court there is a water fountain issue to be looked into. The public bathroom in Superior Court leaked, causing tiles to crack so that will have to be repaired.

**IN RE:** SUPERIOR COURT GRANT

Carrie Freeman notified the commissioners that the \$3,000 Court Interpreter grant she had gotten approval from both Commissioners and Council to seek, had been approved and received.

COUNTY ATTORNEY

**IN RE:**

County Attorney, Mark Burry, sought approval of the job description amendment for the Golden Meadows Administrator. Upon a motion by Stan Stoppenhagen and second by Steve Kuhn. Motion Carried.

County Attorney Mark Burry presented the COBRA insurance rates for dental and vision. This is a rate to extend these rates after employee terminates county employment. Upon a motion by Steve Kuhn and second by Stan Stoppenhagen. Motion Carried.

**Delta Dental – High Plan:**

- Employee: \$29.01
- Employee + Spouse: \$68.74
- Employee + Child(ren): \$85.02
- Family: \$124.71

**Delta Dental – Low Plan:**

- Employee: \$20.18
- Employee + Spouse: \$47.48
- Employee + Child(ren): \$52.73
- Family: \$80.46

**EyeMed - Vision:**

- Employee: \$5.97
- Employee + Spouse: \$11.34
- Employee + Child(ren): \$11.93
- Family: \$17.54

County Attorney discussed the Mann Cemetery maintained by the county which is surrounded by one landowner. A survey was done by William Wemhoff to show exactly where the cemetery land lines are in order to distinguish for the township trustee to maintain it. A quit claim deed was presented between the landowner and the county due to the fact that the homeowner’s property has to be entered in order to get to the cemetery. Upon a Motion by Stan Stoppenhagen and second by Steve Kuhn. Motion Carried.

**IN RE:** WORKER COMPENSATION

Doug Nelson, Bixler Insurance, discussed the latest cost of Worker Compensation and the reasons for it. The payroll figures used for the audit for 2019 were considerably higher so the cost of the worker compensation was therefore higher. The estimated cost is around \$90,000. Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve Eastern Alliance worker compensation. Motion Carried.

**IN RE:** PROSECUTOR OFFICE

Adams County Prosecutor, Jeremy Brown, came before the Commissioners to seek permission to replace an employee. One of the secretaries is moving to another state so he needs to replace her. He will post it as required. It is an NE 4 position. Upon a motion by Steve Kuhn and second by Stan Stoppenhagen. Motion carried.

**IN RE:** ASSESSOR OFFICE

Adams County Assessor, Mary Beery, sought approval to hire Don Kuhn, Kuhn Tax Advisors, as an independent contractor to help catch up work in the assessor’s office due to an employee having been out for quite some time. The pay rate would be \$160 per day and would come out of the contractual line item. Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to hire Don Kuhn as an independent contractor. Motion Carried.

**IN RE:** OTHER MATTERS PROPERLY PRESENTED

Golden Meadows presented their monthly report. They had one admission and one discharged in January, for a total of 25 residents. Upon a motion by Stan Stoppenhagen and second by Steve Kuhn. Motion Carried.

IN RE: ADJOURNMENT

Upon a motion by Stan Stoppenhagen, seconded by Steve Kuhn to adjourn, motion carried.

ATTEST: Tony Mellencamp  
Tony Mellencamp, Auditor of Adams County

Steve Kuhn  
Steve Kuhn, Commissioner

Stan Stoppenhagen  
Stan Stoppenhagen, Commissioner

Rex Moore  
Rex Moore, Chairman

IN RE: EXECUTIVE SESSION

Motion by Stan Stoppenhagen, to convene the executive session for February 9, 2021, seconded by Steve Kuhn. Motion carried.

The Adams County Commissioners held an executive session in the Commissioners room of the Adams County Service Complex on Tuesday, February 9, 2021 beginning at 10:00 a.m., before their regular meeting, concerning the following:

To consider an employee conduct under: IC Code 5-14-1.5-6.1 (b) (6) (A)

Nothing other than what was advertised was discussed and no decision was made.

Present were Commissioners; Rex Moore, Stan Stoppenhagen, and Steve Kuhn, County Attorney Mark Burry, County Attorney Julie-Marie Brown, Attorney Scott Ainsworth, and Adams County Auditor, Tony Mellencamp.

Upon a motion Stan Stoppenhagen, seconded by Steve Kuhn, to adjourn the executive session for February 2, 2021. Motion carried.

ATTEST: Tony Mellencamp  
Tony Mellencamp, Adams County Auditor