

The Adams County Board of Commissioners met April 21, 2020 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Doug Bauman; County Attorney, Mark Burry; and County Auditor, Mary Beery. Kim Fruechte and Rex Moore were present via telephone conferencing. The Auditor will type their signatures in and add an s after to represent signing.

IN RE: MINUTES

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Adams County Board of Commissioners’ Minutes for April 14, 2020. Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the minutes of the special emergency meeting of the Adams County Board of Commissioners’ and Adams County Council Minutes on April 20, 2020. Motion carried.

IN RE: AUDITOR REPORT

Health Insurance

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the Allied Health Insurance funding renewal request for April 20, 2020, in the amount of \$13,833.94 (Medical \$15,042.01 & Pharmacy \$0.00 & Recovered Refund \$1,208.07). Motion carried.

There is currently a combined total of \$2,365,326.15 in the checking and reserve accounts.

Workman’s Compensation

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of paying out of the regular claim cycle the claim to Eastern Alliance Insurance Company (Workman’s Comp), in the amount of \$693.68. Motion carried.

Comp Time Report for 1st Quarter 2020

The comp time report for 1st quarter period ending 3/31/2020 was presented with a report detailing comp time for all departments. There is a separate listing with employees over 80 hours of accrued time. No report was given by Superior Court.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for acknowledgment of the reports from the Adams County Auditor showing the acquired hours of compensating time for the period ending 3/31/2020. Motion carried.

Clerk of Circuit Court Monthly Report

Upon a motion by Rex Moore, seconded by Kim Fruechte, to accept into the record the March 2020 report from the Clerk of the Adams County Circuit Court. Motion carried.

Utilities

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the utility claims totaling \$34,023.67 for the claims that were paid 4/14/2020. Motion carried.

Cyber Insurance

Upon a motion by Rex Moore, to approve the cyber policy application for \$1,000,000 with a \$5,000 deductible, seconded by Kim Fruechte. Motion carried.

Wheel Tax Quarterly Report

Upon a motion by Kim Fruechte, seconded by Rex Moore, to accept into the record the quarterly report for 1st quarter 2020 for wheel tax & surtax. Motion carried.

Record Storage Lease

Upon a motion by Kim Fruechte, to approve the record storage lease between Adams County and Farmers and Merchants Bank, seconded by Rex Moore. Motion carried.

IT Contracts

The 2020 employment agreements for Assistant Director, Robert Hakes, and Database Manager, Ethan Snyder, was presented for approval.

Upon a motion by Kim Fruechte, to approve the 2020 employment agreements, seconded by Rex Moore. Motion carried.

IN RE: COUNTY ENGINEER REPORT

Cumulative Bridge

County Engineer, Tim Barkey, opened the following bids to replace culvert C-234 located on 350 W between Winchester Road and US 27.

Contractor	Amount	Representative
Jutte Excavating, Fort Recovery, OH	\$106,926.00	No one present
Fleming Excavating, Decatur, IN	\$ 90,847.25	No one present
VTF Excavation, Celina, OH	\$ 87,010.00	No one present
KBL Transport, LLC, Portland, IN	\$ 94,015.00	No one present

Upon a motion by Rex Moore, seconded by Kim Fruechte, to take the bids under advisement. Motion carried.

The border bridge agreement with Van Wert County and Adams County was given to Mark Burry to look over. Mr. Barkey will bring back for approval at next week's meeting. There are 3 bridges on the Adams/Van Wert County line.

South Adams Trails

Mr. Barkey presented a contract with INDOT to proceed with the trail project. The project is underway and ongoing since December 2019. He received the contract in October 2019 and did not get it signed before the project began. Changes cannot be made to the contract and it needs to be signed for their records.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve signing the contract with INDOT. Motion carried.

IN RE:

HIGHWAY DEPARTMENT

MVH/Local Road & Street

Highway Superintendent, Brad Yoder, presented the monthly MVH and Local Road & Street report to the Commissioners stating the MVH funds have increased and the LRS funds have decreased from last year.

Upon a motion by Rex Moore, seconded by Kim Fruechte, to accept the MVH and Local Road & Street report for April 2020 into the record. Motion carried.

Roads

Mr. Yoder reported 7,756 ton of stone has been hauled since 4/16/2020. A certain amount of stone has been allotted per each township.

An agreement with Miller Land Surveying (surveying) for \$2,700 and GME (geotechnical services) for \$5,500 was presented for approval. The project was discussed last week and is located on 1200 S. Two steps need to be taken whether we do the project or not. The project is located in Jay County but is maintained by Adams County. Jay County has been contacted for financial help as the project will total \$8,200. To date we do not know what they will do.

Upon a motion by Kim Fruechte, to take Brad's recommendation and approve Miller Land Surveying and GME, seconded by Rex Moore. Motion carried.

Buggy Plates

The date for issuing buggy plates initially changed to April 17th and Mr. Yoder requested guidance on handling moving forward.

Mr. Burry stated the temporary stay is until April 17th and it is up to the board to decide whether to extend the date.

Upon a motion by Kim Fruechte, for Mark to make an ordinance for the stay to continue until May 5, 2020, seconded by Rex Moore. Motion carried.

IN RE:

BUILDING MAINTENANCE

Building and Grounds Supervisor, Rick Burkhalter, asked the board to consider options on opening the buildings after the pandemic is over. He suggested installing plexiglass and possibly limiting the number of doors open to the public. The board asked him to put ideas on paper and bring back.

IN RE:

EMERGENCY MANAGEMENT – COVID-19

EMA Director, John August, updated the board on COVID-19 in Adams County.

Health department

As of Monday 7 positive cases and 1 death in Adams County. There are 11,686 positive cases and 569 deaths in the State of Indiana. The department continues to do COVID tracing and the staff has been answering calls and emails. They are getting the latest up to date information and contacting individuals if needed. Adams County is working closely with Jay County to address the population that overlaps between the two counties. They are working with the Indiana State Dept of Health officials to better serve the population through the pandemic. They are also continuing to work with long-term health care and home health facilities in the county to provide PPE as the need arises. The department got their supplies from the Indiana State Dept of Health and are now restocked.

EMA

The District 3 Healthcare Coalition has ordered over \$100,000 of PPE supplies. Adams County hopes to receive the supplies by the end of April and will be used by the sheriff and fire departments.

Emily has updated the schedule for security at the hospital.

Community Corrections

They are in need of masks and were referred to a company who makes them in Fort Wayne. They are trying to find short term solutions.

IN RE: COUNTY ATTORNEY

Bi-Weekly Pay per Policy Manual

CNA, Tracy Brandt, has been on maternity leave since March 25th. She will have exhausted all of her accumulated time off by April 23rd. Golden Meadows Home Director, Kris Nichols, would like to request the additional two weeks of pay per the personnel policy manual. Ms. Brandt became full-time on 3/4/17 and has not utilized the Commissioner bi-weekly pay in the last five years.

Upon a motion by Rex Moore, seconded by Kim Fruechte, to approve the additional bi-weekly of Tracy Brandt. Motion carried.

Regular Meetings of the Adams County Commissioners for Calendar Year 2020

RESOLUTION 2020-9

SHORT TITLE: ADAMS COUNTY COMMISSIONERS DECLARATORY RESOLUTION FOR THE DESIGNATION OF REGULAR MEETINGS OF THE ADAMS COUNTY COMMISSIONERS, COUNTY OF ADAMS, STATE OF INDIANA, was amended.

Upon a motion by Kim Fruechte, seconded by Doug Bauman, for approval of Resolution 2019-8 for the designation of regular meetings of the Adams County Commissioners for calendar year 2020 as amended. Motion carried.

Interlocal Agreement

Attorney, Mark Burry, submitted for approval the Information Technology Licensing and Service Agreement for \$7,366.54 between Adams County and the City of Berne. The agreement addresses the Interlocal agreement to provide certain IT, phone and internet and network services to the various departments within this entity. The agreement commences January 1 following the execution of this agreement and terminates December 31 of same year. The agreement will automatically renew unless either party terminates the agreement by giving a 30-day notice. The agreement has been approved by City of Berne Board of Public Works.

Upon a motion by Kim Fruechte, to approve the Service Agreement for \$7,366.54 between Adams County and the City of Berne, seconded by Rex Moore. Motion carried.

Ordinance 2020-5

Ordinance 2020-5, AN ORDINANCE OF THE BOARD OF COMMISSIONERS, COUNTY OF ADAMS, STATE OF INDIANA, WHICH PROVIDES FOR THE LICENSING OF HORSE-DRAWN VEHICLES AND THE COLLECTION OF LICENSE FEES, was presented for approval. The ordinance extends the temporary stay until May 5, 2020 and the department will not open up and accept registrations until May 5, 2020.

Upon a motion by Rex Moore, seconded by Kim Fruechte, Ordinance 2020-5 to extend the buggy ordinance to May 5, 2020 was approved. Motion carried unanimously.

Request Vacation Waiver

Two requests for policy waivers to rollover scheduled vacations were submitted for approval. Public Defender Department, Sildain Atienzo, and EMA Director, John August. Resolution 2020-8 for the COVID-19 related vacation cancelations was approved last week

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the submitted policy waiver of John August to rollover scheduled vacations as the criteria was met. Motion carried.

Mr. Burry needs to look into the policy waiver of Sildain Atienzo due to the Governors order concerning childcare.

IN RE: ADJOURN

Upon a motion Rex Moore, seconded by Kim Fruechte, the meeting for April 21, 2020 was adjourned. Motion carried.

ATTEST: Mary B. Beery
Mary B. Beery, Adams County Auditor

Kim A. Fruechte/s
Kim A. Fruechte, Commissioner

Rex Moore/s
Rex Moore, Commissioner

Douglas L. Bauman
Douglas L. Bauman, Chairman